

Liquor License Checklist

Finance Department – Business Licensing

401 California Ave., Boulder City, NV 89005

Phone 702-293-9219

www.bcnv.org

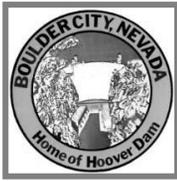
licensing@bcnv.org

***All liquor license applications must be granted or denied by the Liquor License Board at a meeting in accordance with Nevada Open Meeting Laws.**

***Each application must be completed in full and filed with the business license office and will be scheduled for hearing before the Liquor License Board no earlier than 30 days following the receipt of the complete application by the City.**

To apply for a liquor license, you will need to submit the following items with your application.

- Copy of your Boulder City Business License** – or proof of application for a new business.
- Copy of letter or lease agreement signed by the owner of the property or property manager, or evidence of ownership.**
- A current financial statement, or pro-forma financials for a new business.**
- Copy of Fictitious Firm Name certificate, if applicable** - Information or to apply visit:
www.clarkcountynv.gov/clerk/Services/Pages/FictitiousFirmNames.aspx
- Copy of Health Permit** - Information to apply at <http://www.southernnevadahealthdistrict.org>
- Copy of applicant's driver's license or other government issued ID**
- Completed authorization for investigative consumer reports**
- Letter detailing planned business operations and planned layouts.**



CITY OF BOULDER CITY
LIQUOR LICENSE APPLICATION
 401 California Ave. Boulder City NV 89005
 Phone 702-293-9240 Fax 702-844-8509
www.bcnv.org
licensing@bcnv.org

OFFICE USE
Date received:
Staff review:
Payment received: <input type="checkbox"/> YES <input type="checkbox"/> NO
Comments:

Each application must be completed in full and filed with the business license office and will be scheduled for hearing before the Liquor License Board no earlier than thirty (30) days following the receipt of the complete application by the City.

BUSINESS INFORMATION			
BUSINESS NAME:	ENTITY TYPE: : <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor		
DBA:	BUSINESS PHONE:	BUSINESS EMAIL:	
BUSINESS LOCATION	CITY:	STATE:	ZIP:
BUSINESS MAILING ADDRESS:	CITY:	STATE:	ZIP:
APPLICANT INFORMATION (must be an owner)			
APPLICANT'S NAME:	PHONE:	ARE YOU 21 YEARS OF AGE OR OLDER? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Citizenship Status: <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Permanent Resident Card <input type="checkbox"/> Other			
MAILING ADDRESS:	CITY:	STATE:	ZIP:
PROPERTY INFORMATION			
PROPERTY OWNER:	PHONE:		
ADDRESS:	CITY:	STATE:	ZIP:
PRINCIPAL BUSINESS PURPOSE:			
REQUIRED			
TAM cards: NRS 369.600 – Alcoholic Beverage Awareness Programs			
For further information, please contact the Nevada Department of Taxation at 702-486-7330 or kdwest@cpe.state.nv.us .			
Web address: www.cpe.state.nv.us .			

What type of liquor license are you applying for: License Classification and fee schedule: (all fees are annual)			
<input type="checkbox"/> A Tavern License	\$900.00	<input type="checkbox"/> D Package License	\$600.00
<input type="checkbox"/> A-1 Tavern limited License	\$240.00	<input type="checkbox"/> D-1 Package Limited License	\$150.00
<input type="checkbox"/> B Cocktail Lounge License	\$1200.00	<input type="checkbox"/> D-2 Package Special	\$240.00
<input type="checkbox"/> B-1 Cocktail Lounge Limited License	\$240.00	<input type="checkbox"/> E Import-Wholesale License	\$1500.00
<input type="checkbox"/> C Service Bar License	\$450.00	<input type="checkbox"/> F Club License	\$300.00
		<input type="checkbox"/> F-1 Club Limited License	\$240.00

Certification

I, _____ (applicant's name) do hereby solemnly swear of affirm that all statements contained in this application are true and correct to the best of my (our) knowledge and that this statement is executed with the knowledge that any misrepresentation or failure to reveal information requested may be deemed sufficient cause for refusal to issue or revocation of liquor license. If this application is approved and a license issued, it will be accepted by me (us) subject to the terms and provisions of the "Boulder City, Nevada, Liquor Control Act" and such other rules and regulations as may at any time hereafter be adopted or enacted by resolution or ordinance of the City Council of Boulder City, Nevada. I (we) further acknowledge that if a license is issued it will not be transferred to any other person at this location or used for the dispensing of alcoholic beverages at another location.

I further acknowledge the power and authority of the License Board, or other authorized representatives of the City, to enter any store, building, or any other place in which such business is being conducted at any time during business hours for the purpose of examining the books of account of the business to ascertain the real parties interest in the business, and all person having interest in such business, including persons who may have loaned or otherwise advanced money for the operation and conduct of such business.

Signature of applicant

Date

OFFICE USE ONLY			
	Class _____	Annual Fee: _____	
Date Application Submitted _____	Total Fees paid	\$ _____	
APPLICATION <input type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED on _____ (date)			
		Business Acct ID _____	
_____ License Officer		Comments: _____	



City of Boulder City
401 California Ave.
Boulder City, NV 89005

**DISCLOSURE OF INTENT TO OBTAIN CONSUMER REPORTS
OR INVESTIGATIVE CONSUMER REPORTS**

The City of Boulder City may obtain consumer reports on you as an applicant for a liquor license "Consumer reports" are reports from consumer reporting agencies and may include driving records, criminal records, etc.

For liquor license screening purposes, the City of Boulder City may also obtain investigative consumer reports. Some reference checks by a consumer reporting agency fall into this category. An "investigative consumer report" is a consumer report in which information as to character, general reputation, personal characteristics, or mode of living is obtained through personal interviews with neighbors, friends, associates, acquaintances, or others. **You have the right to request disclosure of the nature and scope of an investigation and to request a written summary of consumer rights.**

AUTHORIZATION

I authorize the City of Boulder City to obtain consumer reports and/or investigative consumer reports regarding me for the purpose of determining my eligibility for a liquor license.

Signature:

Date

Print Name

Social Security Number

Driver's License Number

State

States Other Driver's Licenses Were Held (Past 5 years)

Maiden Name or Aliases (AKA)

Date of Birth (To be used ONLY for proper identification)

- **4-2-5. - LICENSE CLASSIFICATION.**

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Alcoholic liquor licenses shall be divided into the following classes:

A. Class A. Class A tavern license, which shall permit the retail sale of alcoholic liquor for consumption only on the premises where sold, and not for resale in any form, in an establishment as defined in [Section 4-2-3](#) of this Chapter.

([Ord. 344](#), 8-5-1969, eff. 9-8-1969)

1. There shall be one tavern license for each five thousand (5,000) persons residing within the City. Nothing herein shall be construed to require the approval of an application for a tavern license simply because one may be available for issuance, and the License Board may withhold the issuance of such license, in its sole discretion, and for any reason whatsoever.

([Ord. 830](#), 6-5-1987, eff. 7-15-1987)

2. The population of the City for the purposes of this license classification may be determined from time to time by the City Council by any formula deemed sufficient by the City Council, and when so determined, the population shall be presumed to remain the same until the next population determination.

([Ord. 344](#), 8-5-1969, eff. 9-8-1969; amd. 1995 Code)

B. Class A-1. Class A-1 tavern limited license, which shall permit the retail sale of only beer, wine and coolers for consumption only on the premises where sold, and not for resale in any form, in an establishment as defined in [Section 4-2-3](#) of this Chapter.

([Ord. 909](#), 11-10-1992)

C. Class B. Class B cocktail lounge license, which shall permit the retail sale of alcoholic liquor for consumption only on the premises where sold, and not for resale in any form in an establishment operated in conjunction with some other related business which is the principal business in accordance with the definitions stipulated in Chapter 1 of this Title. Off-street parking spaces shall be provided for at least one-half (½) the number of customers to be served at the bar and/or tables.

1. The sale of alcoholic liquor in such establishments shall be permitted only if such sales are consolidated in a separate area to facilitate supervision and control of such sales.

([Ord. 344](#), 8-5-1969, eff. 9-8-1969)

D. Class B-1. Class B-1 cocktail lounge limited license, which shall permit the retail sale of only beer, wine and coolers for consumption only on the premises where sold and not for resale in any form, in an establishment operated in conjunction with some other related business which is the principal business in accordance with the definition stipulated in Chapter 1 of this Title.

1.The sale of alcoholic liquor in such establishments shall be permitted only if such sales are consolidated in a separate area to facilitate supervision and control of such sales.

([Ord. 909](#), 11-10-1992)

E. Class C. Class C service bar license, which shall permit the preparation of alcoholic liquor drinks for hotel room service or for service at tables in restaurants, or for service to customers in recreational facilities, and does not permit sales direct to the customers at such bar.

F. Class D. Class D package license, which shall permit the retail sale of alcoholic liquor in original sealed packages for consumption only off the premises where sold, and not for resale in any form.

([Ord. 344](#), 8-5-1969, eff. 9-8-1969)

1. The package sale of alcoholic liquor shall be permitted only if such packages are consolidated in a separate area to facilitate supervision and control of such packages, except that beer and wine may be consolidated in separate areas.

([Ord. 533](#), 4-22-1975, eff. 5-27-1975; amd. [Ord. 645](#), 11-14-1978, eff. 12-6-1978)

G. Class D-1. Class D-1 package limited license, which shall permit the retail sale of only beer, wine and coolers in original sealed packages for consumption only off the premises where sold and not for resale in any form.

([Ord. 909](#), 11-10-1992)

1. The package sale of alcoholic liquor shall be permitted only if such packages are consolidated in separate areas to facilitate supervision and control of such packages.

([Ord. 533](#), 4-22-1975, eff. 5-27-1975; amd. [Ord. 645](#), 11-14-1978, eff. 12-6-1978)

H. Class D-2. Class D-2 package special license, which shall permit the retail sale of alcoholic liquor in original sealed packages of less than four (4) fluid ounces, or the metric equivalent, for consumption only off the premises where sold and not for resale in any form.

1. The special package sale of alcoholic liquor shall be permitted only if such packages are consolidated in separate areas to facilitate supervision and control of such packages.

([Ord. 645](#), 11-14-1978, eff. 12-6-1978)

I. Class E. Class E import-wholesale license, which shall permit the maintenance of a wholesale liquor establishment within the city for sale to licensed retail liquor establishments or licensed wholesalers, but not to the consumer or general public.

1. No class E import-wholesale license shall be issued to or be operated by any person who does not possess a valid and effective permit, license, certificate or other authorization from the state entitling such person to import or wholesale alcoholic liquor.

2. Every import-wholesale liquor establishment shall keep a record of the retail city liquor license number of each and every person to whom any sale of alcoholic liquor is made, and shall keep an invoice on each and every sale three (3) years from date of

sale. Such records shall be open to inspection by the city at all times during business hours.

([Ord. 344](#), 8-5-1969, eff. 9-8-1969; amd. [Ord. 645](#), 11-14-1978, eff. 12-6-1978)

J. Class F. Class F club license, which shall permit the retail sale of alcoholic liquor to members of the club or guests of such members for consumption only on the premises where sold and not for resale in any form.

1. A class F club license shall be issued only to a regularly organized club as hereinbefore defined. The license board shall be satisfied that the club applying for such license was actually and in fact organized for some purpose or object other than the consumption of alcoholic liquor.

2. There shall be filed with the application for a class F club license a true and complete list, in duplicate, containing all the names and addresses of the officers and board members of the club, which list shall be supplemented at the end of every fiscal year (June 30) with the names of new officers and board members elected to the club and the names of officers and board members dropped.

([Ord. 1357](#), 6-24-2008, eff. 7-9-2008)

K. Class F-1. Class F-1 club limited license, which shall permit the retail sale of only beer, wine and coolers to members of the club or guests of such members for consumption only on the premises where sold and not for resale in any form.

1. The provisions for filing of a membership list, and the subsequent supplements thereto, are hereby waived for a class F-1 club limited license.

([Ord. 909](#), 11-10-1992)

L. Class G. Class G special event license, which shall permit the retail sale of alcoholic liquor for consumption only on the premises and not for resale in any form at such location and as specified on such license for a period of not more than one week; provided, that the application shall have first been approved therefor.

1. The license board may restrict or regulate the activities of the licensee to the extent necessary to protect the public peace, safety and welfare.

([Ord. 344](#), 8-5-1969, eff. 9-8-1969; amd. [Ord. 645](#), 11-14-1978, eff. 12-6-1978)

M. Class G-1. Class G-1 special event limited license, which shall permit the retail sale of only beer, wine and coolers for consumption only on the premises and not for resale in any form at such location and as specified on such license for a period of not more than one week; provided, that such application shall have first been approved therefor.

1. The license board may restrict or regulate the activities of the licensee to the extent necessary to protect the public peace, safety and welfare.

([Ord. 909](#), 11-10-1992)